

MINUTES OF MEETING
TOHOQUA
COMMUNITY DEVELOPMENT DISTRICT

The Regular Meeting of the Board of Supervisors of the Tohoqua Community Development District was held on Thursday, September 13, 2018 at 11:30 a.m., at the West Osceola Branch Library, 305 Campus Street, Kissimmee, FL.

Present and constituting a quorum were:

Andre Vidrine	Chairman
Marcus Hooker	Vice Chairman
James Dowd	Assistant Secretary

Also present were:

Jill Burns	District Manager
Andrew d'Adesky	District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order at 11:35 a.m. and called the roll. Three Supervisors were present, with Mr. Trace and Ms. Noyes absent.

SECOND ORDER OF BUSINESS

Approval of Minutes of the June 6, 2018 Meeting

Ms. Burns: Did the Board have any questions, comments or corrections to the minutes?

Mr. Vidrine: I have no questions.

Ms. Burns: If not, we need a motion to approve the minutes:

On MOTION by Mr. Vidrine, seconded by Mr. Hooker, with all in favor, the Minutes of the June 6, 2018 Meeting, were approved as presented.

THIRD ORDER OF BUSINESS

Public Hearing

Ms. Burns: We need a motion to open the public hearing.

On MOTION by Mr. Vidrine, seconded by Mr. Dowd, with all in favor, the public hearing was opened.

A. Consideration of Resolution 2018-13 Adopting the Fiscal Year 2019 Budget and Relating to the Annual Appropriations

Ms. Burns: There are no members of the public present at this time, so the Board could consider Resolution 2018-13, adopting the Fiscal Year 2019 budget and appropriating funds.

Mr. d'Adesky: Jill, what sums need to be filled in on Resolution 2018-13?

Ms. Burns: The total General Fund is \$952,213 and the total Debt Service Fund is \$138,078, for a total of all funds of \$1,090,291. The budget is attached as Exhibit A. This is the first year that we are going to be placing assessments on the roll.

Mr. Vidrine: Are all assessments going to be on the roll?

Ms. Burns: 329 lots are going on the roll. The gross assessment per lot is \$836.94, with a total overall budget of \$952,213. Andre is pointing out the General Fund sum. When you add that amount, plus the debt service, it equals \$1,090,291.

Ms. Burns: This is just the General Fund. The platted lots and the direct bill portion are listed at the top. Are there any questions on any of the budget items? Is there anything that anyone wanted to bring up?

Mr. d'Adesky: Obviously, the budget will be increasing as we build out, take on more responsibilities and start landscaping and maintaining. We've already done some conveyances, and conveyed some elements to the City. The annexation is done correctly.

Mr. Vidrine: Great. It's well thought out.

Ms. Burns: Do we have any questions?

Mr. Vidrine: I don't have any questions.

Ms. Burns: If not, we need a motion to adopt Resolution 2018-13.

On MOTION by Mr. Vidrine, seconded by Mr. Dowd, with all in favor, Resolution 2018-13, Adopting the Fiscal Year 2019 Budget and Relating to the Annual Appropriations, was adopted.

B. Consideration of Resolution 2018-14 Imposing Special Assessments and Certifying an Assessment Roll

Ms. Burns: This outlines the collection schedule for the lots that will be collected on roll and the direct bill parcels. I have a copy of the Assessment Roll, if anyone would like to see it, which will be certified with the County.

Mr. d'Adesky: Obviously, at this point, most, if not all of the lots are still owned by Mattamy Homes LLC.

Ms. Burns: Are there any questions on the Tax Roll? If not, we need a motion to adopt Resolution 2018-14.

On MOTION by Mr. Vidrine, seconded by Mr. Hooker, with all in favor, Resolution 2018-14 Imposing Special Assessments and Certifying an Assessment Roll, was adopted.

Ms. Burns: We need a motion to close the public hearing.

On MOTION by Mr. Vidrine, seconded by Mr. Hooker, with all in favor, the public hearing was closed.

FOURTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Burns: Andrew?

Mr. d'Adesky: I have nothing further to report.

B. Engineer

Ms. Burns: Eric is not here.

C. District Manager's Report

i. Balance Sheet and Income Statement

Ms. Burns: No action is needed on the Unaudited Financial Statements through July 31, 2018, but I would be happy to answer any questions.

Mr. Vidrine: I have no questions.

ii. Consideration of Funding Request #8, #9 & #10

Ms. Burns: Funding Requests #8, #9 & #10 are in your agenda package. Funding Request #8 is for \$5,603.89, Funding Request #9 is for \$5,493.89 and Funding Request #10 is for \$6,657.48.

Mr. Vidrine: I have no questions.

Ms. Burns: If there are no questions, we need a motion to approve the three Funding Requests.

On MOTION by Mr. Vidrine, seconded by Mr. Dowd, with all in favor, Funding Requests #8, #9 & #10, were approved.

iii. Approval of Fiscal Year 2019 Meeting Schedule

Ms. Burns: This is our last scheduled meeting for the current fiscal year. The new fiscal year starts on October 1st. We need to approve our Fiscal Year 2019 meeting schedule. An outline of that schedule is in your agenda package. Meetings are the first Wednesday of each month, at 9:00 a.m., at this location, which is the same schedule that you have now. There are a couple of dates that we will probably have to look at moving, such as the January 2nd and July 3rd meetings, because of holidays. We can advertise this schedule, and either cancel meetings, if they are not needed or push them back a week. If everyone is okay with the Fiscal Year 2019 meeting schedule, we need a motion to approve it.

On MOTION by Mr. Vidrine, seconded by Mr. Dowd, with all in favor, the Fiscal Year 2019 meeting schedule, was approved as presented.

FIFTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

SIXTH ORDER OF BUSINESS

Supervisors Requests

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS

Adjournment

Ms. Burns: If there's nothing further, we need a motion to adjourn.

On MOTION by Mr. Vidrine, seconded by Mr. Hooker, with all in favor, the meeting was adjourned.


Secretary / Assistant Secretary


Chairman / Vice Chairman