### Tohoqua Community Development District

Agenda

February 2, 2022

### **A**GENDA

### Tohoqua

#### Community Development District

219 East Livingston Street, Orlando, Florida 32801 Phone: 407-841-5524 – Fax: 407-839-1526

January 26, 2022

Board of Supervisors Tohoqua Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of Tohoqua Community Development District will be held Wednesday, February 2, 2022 at 9:00 AM at the Tohoqua Amenity Center, 1830 Fulfillment Drive, Kissimmee, Florida 34744. Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comment Period
- III. Approval of Minutes of the November 3, 2021 Board of Supervisors Meeting and Acceptance of Minutes of the November 3, 2021 Landowners' Meeting
- IV. Consideration of Data Sharing and Usage Agreement with the Osceola County Property Appraiser
- V. Discussion of East Cross Prairie Parkway Maintenance Proposal
- VI. Consideration of Proposal from Sunshine Land Management for Additional Ponds
- VII. Staff Reports
  - A. Attorney
  - B. Engineer
    - i. Consideration of Proposal for Preparation of Stormwater Management System Report
  - C. District Manager's Report
    - i. Approval of Check Register
    - ii. Balance Sheet and Income Statement
    - iii. Amenity Manager's Report
- VIII. Other Business
  - IX. Supervisors Requests
  - X. Adjournment

The second order of business is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Board as reflected on the agenda, and any other items.

The third order of business is the Approval of Minutes of the November 3, 2021 Board of Supervisors Meeting and Acceptance of Minutes of the November 3, 2021 Landowners' Meeting. The minutes are enclosed for your review.

The fourth order of business is consideration of Data Sharing and Usage Agreement with the Osceola County Property Appraiser. A copy of the agreement is enclosed for your review.

The fifth order of business is discussion of proposal from United Land Services for maintenance of the East Cross Prairie Parkway. A copy of the proposal is enclosed for your review.

The sixth order of business is consideration of proposal from Sunshine Land Management for maintenance of 2 additional ponds. A copy of the proposal is enclosed for your review.

The seventh order of business is Staff Reports. Section B is the Engineer's Report. Sub-Section 1 is the consideration of proposal for preparation of a stormwater management system report per the new statutory requirements. A copy of the proposal is enclosed for your review. Section C is the District Manager's Report. Section 1 includes approval of the check register being presented. Section 2 includes the balance sheet and income statement for review. Section 3 is the Amenity Manager's Report. A copy of the report is enclosed for your review.

The balance of the agenda will be discussed at the meeting. In the meantime, if you should have any questions, please contact me.

Sincerely,

George S. Flint District Manager

CC: Jan A. Carpenter, District Counsel

777-

Eric Warren, District Engineer Peter Dame, Bond Counsel Brett Sealy, Underwriter Darrin Mossing, GMS

**Enclosures** 

### **MINUTES**

## MINUTES OF MEETING TOHOQUA COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Tohoqua Community Development District was held on Wednesday, November 3, 2021 at 9:00 a.m., at Tohoqua Amenity Center, 1830 Fulfillment Drive, Kissimmee, Florida.

#### Present and constituting a quorum were:

Andre Vidrine Marcus Hooker Rob Bonin Chairman Vice Chairman Assistant Secretary

#### Also present were:

Jason Showe Kristen Trucco Eric Warren (by phone) Alan Scheerer Marcia Calleja Larissa Diaz Joshua Marguis District Manager
District Counsel
District Engineer
Field Manager
CALM
CALM

#### FIRST ORDER OF BUSINESS

#### Roll Call

Resident

Mr. Showe called the meeting to order at 9:04 a.m. and called the roll. A quorum was present.

#### **SECOND ORDER OF BUSINESS**

#### **Public Comment Period**

Mr. Showe: We will open it up for any members of the audience who would like to provide comments. We ask that you please state your name and address for the record and keep your comments to three minutes.

Resident (Joshua Marquis, Smarts Rule Street): I want to address concerns regarding mailboxes. I know a lot of residents who have been getting their mail have been complaining that the mail is not in their mailboxes far enough, so when we get torrential downpours, residents mail is soaked. I know that we just got lights put there. We absolutely appreciate you keeping the

area safe and clean. We would like to get that area covered. How long do you think that will take? The other concern we have, not a concern, but more like appeasing the neighborhood more, is to put some signs at the main entrance to show the neighborhood that we are proud to be here. Those were the two comments I had.

Mr. Vidrine: Thank you.

#### THIRD ORDER OF BUSINESS

#### **Organizational Matters**

#### A. Administration of Oaths of Office to Newly Elected Board Members

Mr. Showe: We just conducted a Landowners' Election and we have two Board members that need to complete oaths.

Mr. Showe, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Vidrine and Mr. Hooker.

### B. Consideration of Resolution 2022-01 Canvassing and Certifying the Results of the Landowners' Election

Mr. Showe: Mr. Vidrine and Mr. Hooker received 200 votes and Mr. Droor received 190 votes. We need a motion to adopt Resolution 2022-01 as read.

On MOTION by Mr. Vidrine seconded by Mr. Hooker with all in favor Resolution 2022-01 Canvassing and Certifying the Results of the Landowners' Election was adopted as read.

#### C. Election of Officers

#### D. Consideration of Resolution 2022-02 Electing Officers

Mr. Showe: After each election, the Board is required to elect officers. Since you didn't change any Board Members, you could make a motion to keep the same officers. Mr. Bonin, I don't think they officially elected you to an office. We can have Mr. Vidrine serve as Chairman, Mr. Hooker as Vice Chairman, Mr. George Flint as Secretary, Ms. Jill Burns as Treasurer, Katie Costa as Assistant Treasurer and the remaining Board Members as Assistant Secretaries. If the Board approves of the officer structure, we need to have a motion to adopt the resolution as read.

On MOTION by Mr. Bonin seconded by Mr. Hooker with all in favor Resolution 2022-02 Electing Officers as stated was adopted.

#### FOURTH ORDER OF BUSINESS

### Approval of Minutes of the September 1, 2021 Meeting

Mr. Showe: The minutes are included as part of your agenda package and we can take any corrections or changes at this time or a motion from the Board to approve them.

On MOTION by Mr. Vidrine seconded by Mr. Hooker with all in favor the Minutes of the September 1, 2021 Meeting were approved as presented.

#### FIFTH ORDER OF BUSINESS

## Consideration of Agreement with Grau & Associates to Provide Auditing Services for Fiscal Year 2021

Mr. Showe: We try to get this done as quick as we can so they can begin the audit. This is in line with the Request for Proposal (RFP) where Grau & Associates was selected as the Number 1 ranked bidder. So, we recommend a motion from the Board to approve their agreement.

On MOTION by Mr. Vidrine seconded by Mr. Hooker with all in favor the agreement with Grau & Associates to provide auditing services for Fiscal Year 2021 in a not-to-exceed amount of \$5,500 was approved.

#### SIXTH ORDER OF BUSINESS

### Consideration of Fiscal Year 2022 Funding Agreement

Mr. Showe: The Funding Agreement is with Neptune Road Investments, LLC. to fund any deficits that might be needed for the Board or any other items that would fall under that Deficit Agreement. We can take any questions or comments, but it is just typical funding for the District in case the assessments don't cover everything. If there are no questions, we need a motion to approve the Funding Agreement.

On MOTION by Mr. Vidrine seconded by Mr. Hooker with all in favor the Fiscal Year 2022 Funding Agreement with Neptune Road Investments, LLC. was approved.

#### SEVENTH ORDER OF BUSINESS

### Ratification of Sidewalk Easement with Pulte Home Company, LLC

Mr. Showe: I think the Board previously discussed this and we have the signed document. This would just be a formal ratification of the Sidewalk Easement Agreement.

Ms. Trucco: We can take any questions. The Board approved it in theory at the last meeting. This is just the actual document reporting.

Mr. Vidrine: Great. I don't have any questions.

Mr. Showe: Then we need a motion to ratify the agreement.

On MOTION by Mr. Vidrine seconded by Mr. Hooker with all in favor the Sidewalk Easement with Pulte Home Company, LLC was ratified.

#### EIGHTH ORDER OF BUSINESS

#### **Staff Reports**

#### A. Attorney

#### i. Memo on Stormwater Management Needs Analysis

Ms. Trucco: The only report I have is this memorandum, which is included in your agenda packet. It is regarding a new law that became effective in Florida on July 1, 2021 for all cities, counties and Special Districts. As you know, the CDD qualifies as a Special District to create and submit a 20-year trajectory Needs Analysis Report on its stormwater and wastewater systems. We spoke to a few District Engineers and they indicated that most of the criteria items are needed. They are maintained, so we are recommending for each of our Districts, that the District Engineer review the criteria. It is on Page 2 of the memorandum. We will work with GMS to come forward with a proposal indicating the costs to prepare these reports. They are not due to the county until June 30th, so we are ahead of the deadline. We are just making the Board aware of this new law and that we will be working with Eric to make sure he is aware of it as well and can prepare the report. That's my only update for the Board and I can take any questions. Otherwise, that's all I have.

Mr. Vidrine: Sounds good.

#### B. Engineer

Mr. Showe: Eric, do you have any updates?

Mr. Warren: We will work together on getting this 20-year report completed for the stormwater systems.

Mr. Showe: Perfect.

#### C. District Manager's Report

#### i. Approval of Check Register

Mr. Showe: In your General Fund, we have Checks #360 through #402 in the amount of \$147,691.35. You also have payroll in the amount of \$738.80 for a total of \$148,430.15. Staff and I can answer any questions on the invoices that follow should you have any. A large chunk of that, for the Board's information, was the insurance for the year. We pay that all at once. That came out of this Check Register and was \$28,000, as well as some of the annual expenses that we pay upfront. It looks like everything else is fairly standard. If there are no questions, I would ask for a motion to approve it.

On MOTION by Mr. Vidrine seconded by Mr. Hooker with all in favor the Check Register from August 25, 2021 through October 26, 2021 in the amount of \$148,430.15 was approved.

#### ii. Balance Sheet and Income Statement

Mr. Showe: No action is required by the Board. Although these are through September 30, 2021, they have not been audited yet and there may be some final changes. It looks like everything is falling in line as expected. We are ahead of where we thought we would be budgetwise. There is a Fund Balance and we did collect all of our assessments, so, we are in great shape there.

#### iii. Amenity Manager's Report

Ms. Diaz: Good morning. Additional sets of dumbbells were delivered to the Fitness Center. Gate arms were installed on the three pool gates. Declining, dead and missing plants on the pool deck around the Amenity Center will be replaced. Light poles and trash cans were installed by the mailboxes on Cross Prairie Parkway. We have the first three Clubhouse rentals this month. Yea!!! In regard to events, we have pictures of a beer, wine and cheese event that was held in August. We have the September events recap. We had the first anniversary

celebration of the Ice Cream Social. We had a Food Truck Social and the first community garage sale. You will also see pictures and a recap of our first Meet & Treat, which was our Halloween event. We have the monthly Papa John's Homeowner Appreciation Day and Food Truck Social scheduled for November. Besides that, we have the Holiday Drive and Movie Night. You will also see in the report, the Club usage for the pool and gym, which has been consistent. Following that, are pictures of all of the events. Are there any questions? Thank you.

#### NINTH ORDER OF BUSINESS

#### **Other Business**

Mr. Showe: Is there any other business that the Board wanted to discuss? Hearing none,

#### TENTH ORDER OF BUSINESS

#### **Supervisors Requests**

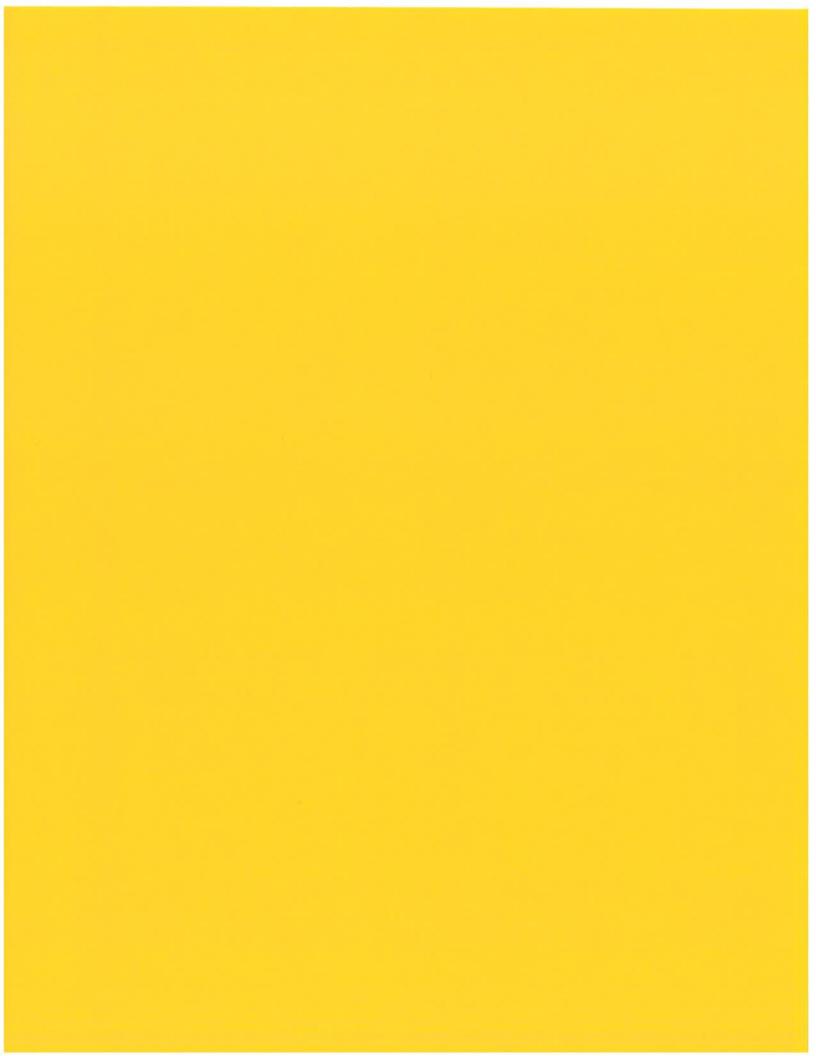
Mr. Showe: If there is nothing further, we need a motion to adjourn.

#### **ELEVENTH ORDER OF BUSINESS**

Adjournment

On MOTION by Mr. Vidrine seconded by Mr. Hooker with all in favor the meeting was adjourned.

Secretary / Assistant Secretary	Chairman / Vice Chairman



## MINUTES OF MEETING TOHOQUA COMMUNITY DEVELOPMENT DISTRICT

The Landowners' Meeting of the Board of Supervisors of the Tohoqua Community Development District was held on Wednesday, November 3, 2021 at 9:00 a.m. at Tohoqua Amenity Center, 1830 Fulfillment Drive, Kissimmee, Florida.

Present were:

Andre Vidrine Jason Showe

#### FIRST ORDER OF BUSINESS

**Determination of Number of Voting Units Represented** 

Mr. Showe: We have a total of 224 votes in the room.

#### SECOND ORDER OF BUSINESS

Call to Order

Mr. Showe called the Landowners' Meeting to order at 9:00 a.m.

#### THIRD ORDER OF BUSINESS

Election of a Chairman for the Purpose of Conducting the Landowners' Meeting

Mr. Showe: If there are no objections from those in the room, I can serve as Chairman for the purpose of conducting the Landowners' Meeting.

Mr. Vidrine: No objections.

#### FOURTH ORDER OF BUSINESS

Nominations for the Position of Supervisor

Mr. Showe: There are three seats for selection of the Landowner's Election. So, we will open it up for nominations for those three seats.

Mr. Vidrine: I nominate Mr. Marcus Hooker, Mr. Andre Vidrine and Mr. John Droor.

Mr. Showe: Are there any other nominations at this time? Hearing no further nominations, we will close nominations.

#### FIFTH ORDER OF BUSINESS

#### **Casting of Ballots**

Mr. Showe: I am handing out the ballots for the landowners to fill out and then we will tabulate them. For purposes of the Landowners' Meeting, the two candidates that have the highest number of votes will serve four-year terms and the remaining candidate will serve a two-year term.

#### SIXTH ORDER OF BUSINESS

#### **Ballot Tabulation**

Mr. Showe: I will take the ballot. Are there any other ballots? If not, for purposes of the tabulation, Mr. Vidrine and Mr. Hooker received 200 votes and will serve a four-year term and Mr. Droor received and 190 votes and will serve a two-year term.

#### SEVENTH ORDER OF BUSINESS

#### **Landowners Questions and Comments**

Mr. Showe: Are there any questions or comments from the landowners? Hearing none,

#### **EIGHTH ORDER OF BUSINESS**

#### Adjournment

The meeting was adjourned at 9:03 a.m.

## SECTION IV



# KATRINA SCARBOROUGH, CFA, CCF, MCF OSCEOLA COUNTY PROPERTY APPRAISER

#### **Tohoqua CDD**

This Data Sharing And Usage Agreement, hereafter referred to as "Agreement," establishes the terms and conditions under which the **Tohoqua CDD**, hereafter referred to as agency, can acquire and use Osceola County Property Appraiser (OCPA) data that is exempt from Public Records disclosure as defined in FS 119.071.

Please note the referenced statute has amended as of October 1, 2021. The paragraph below reflects the changes.

The confidentiality of personal identifying and location information including: names, mailing address, or any other descriptive property information that may reveal identity or home address pertaining to parcels owned by individuals that have received exempt/confidential status, hereafter referred to as confidential personal identifying and location information, will be protected as follows:

- 1. The **agency** will not release confidential personal identifying and location information that may reveal identifying and location information of individuals exempted from Public Records disclosure.
- The agency will not present the confidential personal identifying and location information in the results of data analysis (including maps) in any manner that would reveal personal identifying and location information of individuals exempted from Public Records disclosure.
- 3. The **agency** shall comply with all State laws and regulations governing the confidentiality of personal identifying and location information that is the subject of this Agreement.
- 4. The **agency** shall ensure any employee granted access to confidential personal identifying and location information is subject to the terms and conditions of this Agreement.
- 5. The agency shall ensure any third party granted access to confidential personal identifying and location information is subject to the terms and conditions of this Agreement. Acceptance of these terms must be provided in writing to the agency by the third party before personal identifying and location information is released.
- The terms of this Agreement shall commence on January 1, 2022 and shall run until December 31, 2022, the date if signature by the parties notwithstanding. This Agreement shall not automatically renew. A new agreement will be provided annually for the following year.

IN WITNESS THEREOF, both the Osceola County Property Appraiser, through its duly authorized representative, and the **agency**, through its duly authorized representative, have hereunto executed this Data Sharing and Usage Agreement as of the last below written date.

OSCEOLA COUNTY PROPERTY APPRAISER	Tohoqua CDD
Signature:	Signature:
Print: Katrina S. Scarborough	Print:
Date:	Title:
	Date:

Please returned signed original copy, no later than January 31, 2022

### SECTION V



#### Tohoqua East Cross Prairie Parkway - Basic Maintenance Scope Proposal

December 15, 2021

Alan Scheerer Tohoqua CDD St. Cloud, FL

### Tohoqua East Cross Prairie Parkway Basic Maintenance Scope Proposal

#### Description of Services

This proposal is for the maintenance service of Tohoqua East Cross Prairie in St. Cloud, FL. Service is to be provided per the scope breakdown provided below. Additional services not included in this base proposal will be available upon request.

#### Scope 1 (Mowing)

40 Cycles, all turf grass shall be mowed no less than once per week during heavy growing season May 15th – Oct. 15th and every other week, Oct. 15th – May 15th.

#### Scope 2 (Edging, Weed Eating & Blowing)

40 Cycles, edging and trimming of all walks and other paved areas included in contract shall be performed on a weekly basis May 15th – Oct. 15th and every other week, Oct. 15th – May 15th.

#### Scope 3 (Pruning & Trimming)

Pruning and Trimming to maintain a natural shall be done on an as needed basis with heavy pruning & trimming conducted immediately following flowering periods.

#### Scope 4 (Weed Control)

Shrub & ground cover beds shall be kept reasonably weed free, with respect to site conditions and time of year. This will be obtained through the use of pre-emergent herbicides, selective herbicides and manual weeding.

#### Scope 5 (Fertilization & Horticulture Program)

A custom fertilization program shall be implemented to include no less than (3) turf applications and (3) plant applications per year. Specific pest or disease issues will be addressed if they appear and may require treatments at an additional charge.

#### Scope 6 (Tree/Palm Trimming)

Tree/Palm trimming shall be done once per year or as needed to maintain desired clear trunk height.

#### Scope 7 (Irrigation Inspection)

A complete inspection of the irrigation system shall be done (12) times per year and any problems reported.

#### Scope 8 (Annuals)

Complete replenishment of Annual flowers 4 times per year.



#### Tohoqua East Cross Prairie Parkway - Basic Maintenance Scope Proposal

December 15, 2021

#### Tohoqua East Cross Prairie Parkway Areas

East Cross Prairie Pkwy	\$ 35,910.00 annually or \$ 2	2,992.50 per montl
East Cross Prairie Buffer Areas	\$ 5,790.00 annually or \$	482.50 per month
East CPP Irrigation Inspection	\$ 4,920.00 annually or \$	410.00 per month

Total of proposed services: \$ 46,620.00 annually or \$ 3,885.00 per month

Budgets are projected on the following criteria:

- General Services (42) times per year.
- Hort Program/Fertilization (3) times per year.
- Palm/Tree Pruning (1) time per year.
- Irrigation Inspection (12) times per year.

Other services available but not included at additional cost:

- Design of landscape and/or irrigation improvements to the property
- Removal of dead plant material resulting from inclement weather or other damage
- Irrigation system repairs, installation, or modification
- Post storm clean up/debris removal due to major storms, hurricanes, floods, etc.
- Mulch replenishment, Not in base price. (1) time per year at \$56.00/CYD.

Please contact us with any questions or if you need additional information.

Sincerely,

John Borland	APPROVED	
Branch Manager		
Jborland@unitedlandservices.com	DATE	
C: 904-855-5383	***************************************	

## SECTION VI

#### **Sunshine Land Management Corp**

4825 Wren Dr

Saint Cloud, FL 34772 US

+1 4074606926

sunshinelandmanagement@gmail.com

sslaa.com



#### ADDRESS SHIP TO

Tohoqua CDD,

6200 Lee Vista Blvd Suite 300

Orlando, FL 32822 USA

Tohoqua CDD,

6200 Lee Vista Blvd Suite 300

Orlando, FL 32822 USA

#### Estimate 1170

**DATE** 01/20/2022

DATE	DESCRIPTION	QTY	RATE	AMOUNT
BMP methods	Best Management Practice (BMP) means a practice, or combination of practices, that is determined to be an effective and practicable means of preventing or reducing the amount of pollution generated by nonpoint sources to a level compatible with water/air quality goalsavoiding over spray and spray drift, erosion issues along the pond bank are sometimes caused by over spray damaging or killing the grass on the side slopes of the pond.	1	0.00	0.00
Pond Maintenanc	e Littoral Zone Herbicide Treatment/Trash Clean-up (Targeting all emergent grass in the Littoral ZonePhase 2 pond d-3	3.66 30	.0546448	110.00
Pond Maintenanc	e Littoral Zone Herbicide Treatment/Trash Clean-up (Targeting all emergent grass in the Littoral ZonePhase 3 SWP 1	6.13 19	.5758564	120.00

Sunshine Land Management Corp is not responsible for any ruts or damage to existing grass, damage to sidewalks, irrigation, any underground utilities, or landscaping that may be in the work area. We will use best practices and judgement to avoid damage to all of the above items.

SUBTOTAL TAX 230.00

0.00

TOTAL \$230.00

Accepted By

Accepted Date

Match Line COUNTY BORING MODE COUNTY GNOZ C USE: WIKED USE Z TORQUIA PROPERTY BOUNDARY R-2 HANDE STERMENSES BOUNDARY TOHOOM PROPERTY BOUNDARY (22) POND-3 PARKWAY - DATEMINE SHAME 19 18 17 16 15 14 13 12 11 10 226 197 225 198 196 199 200 224 201 202 195 200 學學學 223 204 205 194 206 OPEN SPACE (0.05 AL) 222 192 191 190 169 193 188 207 221 187 208 Yamaia 220 104 102 100 99 99 172 209 219 **西欧多属股份** 173 174 175 171 178 218 178 83 82 81 97 170 179 217 TOLIGHOUP THE S HOLMONEY 180 181 96 95 94 93 92 91 168 167 169 166 216 165 182 80 215 163 79 3230037 183 214 78 77 76 75 74 73 72 71 70 CONDESS INVANCE PARKING 148 184 213 149 150 151 147 146 212 154 211 155 144 157 143 156 745 141 SQ 86 85 210 158 139 159 69 137 125 (0.19 Ac.) 126 160 124 2 8 127 8 2 128 123 CHA CAND THE THINGS 132 (0.59 Ac.) Phase & Pond 133 (2) MAXIMUM CREDIT OF SUIT REQUIRED Phase 2 | Park Recreation Areas | [Inst] | [Mee (Jeens.) | [C.59] | [R-2] | [C.5] | [R-2] | [C.5] | [C Phase 95.78 44.23 (Bassing Open W-ANNBATAL 型新品的图片。 PROVIDE A MINIMUM OF 20% OPEN SPACE AND CAN BE COMBINED FOR A CUMULATIVE TOTAL [1,72] Recrection [2,4] [8,5] 0.50 0.50 28.46 20.12 Match Line 85.6 85.6 (2) Jeff Q. (30) (3) Jeff Q. (3) 13.24 | (25 | 10 | 51 | 52 | 10 | 51 | 15 | 10 | 51 | 15 | 10 | 51 | 15 | 10 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 51 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 O-3 Stifffinger Force Private Copy of the Any Existing Right Of Woys will be Vacated By Plot . September 1, Fedding Sed by 1900 Height of Affect Formal to the consequence of the conseq General Site Data os/285/3 [Zoring]
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Poules & Bennett, LLC 2002 II. Linguisto H., Colando, PL 200 Tel. 407-2001 very postessed manual Eng. No. 2007





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CITY OF ST CLOUD, FL

NAMES OF A STANDARD OF STANDAR TOHOQUA PHASE 2

Phase 3

## **SECTION VII**

### **SECTION B**

## SECTION 1



Poulos & Bennett, LLC • 2602 E. Livingston Street • Orlando, Florida 32803 • (407) 487-2594 • www.poulosandbennett.com

January 3, 2022

Via Email

Tohoqua Community Development District District Manager 219 East Livingston Street Orlando, Florida 32801

Subject: 20 Year Needs Analysis

Tohoqua CDD, St. Cloud, FL Poulos & Bennett Job No. 17-188

Dear Tohoqua Community Development District:

Pursuant to the original executed agreement dated January 24, 2018, Poulos & Bennett, LLC provides this amendment to the original agreement for the additional services as outlined below. All services shall be accomplished in accordance with the terms and conditions of the original Agreement.

Poulos & Bennett, LLC ("Poulos & Bennett") and Tohoqua Community Development District ("Client") enter into this Agreement as follows:

#### SCOPE OF SERVICES:

### A. Wastewater Services & Stormwater Management Needs Analysis (17-188.100)

Based on the newly effective Sections 403.9301 and 403.9302, Florida Statutes, and pursuant to the request of the Tohoqua CDD, Poulos & Bennett will prepare and provide to the CDD the required 20-Year Needs Analysis ("Report"). This Report will be based on the requirements of Sections 403.9301 and 403.9302, including information prepared and provided publicly from the Office of Economic and Demographic Research ("OEDR"). The Report shall address the expected needs of the Wastewater Services & Stormwater Management facilities owned and maintained by the Tohoqua CDD for the prescribed 20-year period and will be updated every five years. The Report shall include, but not be limited to, the following required information:

- i. For wastewater services, since there are no CDD owned and maintained wastewater facilities, nor are there any planned CDD owned and maintained wastewater utility extensions, only those items shown below are required:
  - A detailed description of the facilities used to provide wastewater services.
  - The number of current and projected connections and residents served calculated in 5-year increments.
  - The current and projected service area for wastewater services.

- ii. The 20-Year Needs Analysis will encompass the approximate 784 acre area of the Tohoqua CDD. The stormwater management systems that will be servicing the CDD currently includes Nineteen (19) existing and proposed stormwater management ponds and associated control structures and outfall pipes. For these stormwater management programs and systems, the Report will include:
  - A detailed description of the stormwater management program or stormwater management system and its facilities and projects.
  - The number of current and projected residents served calculated in 5-year increments.
  - The current and projected service area for the stormwater management program or stormwater management system.
  - The current and projected cost of providing services calculated in 5-year increments.
  - The estimated remaining useful life of each facility or its major components.
  - The most recent 5-year history of annual contributions to, expenditures from, and balances of any capital account for maintenance or expansion of any facility or its major components.
  - The local government's plan to fund the maintenance or expansion of any facility or its major components. The plan must include historical and estimated future revenues and expenditures with an evaluation of how the local government expects to close any projected funding gap.

The Report will include the methodology and supporting data necessary to confirm the results.

### B. Meetings & Coordination – Needs Analysis (17-188.101)

Poulos & Bennett will coordinate with and prepare for and attend coordination meetings with the Tohoqua CDD legal and managerial staff, City of St. Cloud staff and the Tohoqua CDD Board throughout the preparation of the Report as needed. These services will only be provided at the request of the Client and will be invoiced on an hourly fee basis in accordance with Poulos & Bennett's Standard Rate Schedule. (Exhibit 'B').

#### FEE SCHEDULE:

Task Number	Description	Lump Sum Fees	Hourly Estimated Fees
.100	Wastewater Services & Stormwater Management Needs Analysis	\$17,500.00	
.101	Meetings & Coordination – Needs Analysis		Hourly in accordance with Exhibit 'B' with a Budget Estimate of \$5,000.00
.991	Reimbursable Expense		Hourly in accordance with Exhibit 'B' with a Budget Estimate of \$1,000.00

These fees do not include: required application fees made payable to the respective public agencies through which permitting is required; reimbursable expenses as specified in this agreement or illustrative plans that may be required for community/public meetings.

#### **ASSUMPTIONS:**

Poulos & Bennett will coordinate with the District Manager for: financial information
pertaining to the current and projected cost of services, contributions, expenditures and
balances, historical and estimated future revenues and expenditures and evaluation of
how the local government expects to close any projected funding gap if necessary.

#### REIMBURSABLE EXPENSE 19-060.991):

Reimbursables will be charged on a direct cost basis time a multiple of 1.20. Reimbursables shall include, but not be limited to, all prints and reproduction costs associated with reports, prints and reproducibles, postage and shipping, expenses to travel outside a thirty (30) mile radius of the office.

Should you have any questions regarding the information included with this amendment, please do not hesitate to contact us. Please sign this amendment and return one copy for our records.

Sincerely,

R. Lance Bennett, P.E. Partner

Poulos & Bennett, LLC

Lance Demutt

Amendment - 20-Year Needs Analysis Tohoqua CDD Poulos & Bennett Job No. 17-188

Signature Date

Printed Name

Company

#### **EXHIBIT "B"**

#### **POULOS & BENNETT, LLC**

#### **2022 HOURLY RATE SCHEDULE**

EXPERT WITNESS	\$400
PUBLIC MEETING REPRESENTATION	\$400
PRINCIPAL	\$250
DIRECTOR OF ENGINEERING	\$235
PLANNING GROUP LEADER	\$235
PRACTICE TEAM LEADER	\$225
DEVELOPMENT MANAGER	\$195
SR. PROJECT MANAGER	\$195
SENIOR PROJECT ENGINEER	\$175
PROJECT MANAGER - DEVELOPMENT SERVICES	\$165
PROJECT MANAGER	\$165
SENIOR PLANNER	\$150
ASSISTANT DEVELOPMENT MANAGER	\$140
GIS MANAGER	\$135
CAD MANAGER	\$130
PROJECT ENGINEER	\$135
SENIOR COMMUNITY DESIGNER	\$135
PROJECT PLANNER	\$135
PLAT MANAGER	\$135
SENIOR CAD DESIGNER	\$130
DEVELOPMENT COORDINATOR	\$125
STAFF ENGINEER	\$115
CAD TECHNICIAN	\$105
STAFF PLANNER	\$105
PROJECT COORDINATOR	\$90
ADMINISTRATIVE ASSISTANT	\$75



## SECTION C

## SECTION 1

# Tohoqua Community Development District

### **Summary of Operating Checks**

November 24, 2021 to December 28, 2021

Bank	Date	Check No.'s	Amount	
General Fund	12/9/21 12/20/21 12/27/21	410 411-425 426	\$ \$ \$	5,084.99 71,025.61 323,554.55
			\$	399,665.15
			\$	399,665.15

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 12/29/21 PAGE 1

\*\*\* CHECK DATES 11/24/2021 - 12/28/2021 \*\*\* TOHOQUA - GENERAL FUND

BANK A GENERAL FUND

BANK A GENERAL FUND				
CHECK VEND# DATE	INVOICEEXPENSED TO VENDOR NAME DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	STATUS	AMOUNTCHECK AMOUNT #	
12/09/21 00053	12/02/21 5028 202112 330-53800-48000 EVENTS - HOLIDAY PARTY	*	5,084.99	
	EVENTS HOBIDAT FARTI  EVENTS BY JOHN MICHAEL, I	NC.	5,084.99 000410	
12/20/21 00035	12/05/21 164678 202111 320-53800-47300 WETLAND MAINTENANCE-NOV21	*	1,600.00	
	WEILAND MAINTENANCE-NOV21  BIO-TECH CONSULTING INC.		1,600.00 000411	
12/20/21 00022	10/04/21 50 202110 330-53800-48200	*	1,250.00	
	FACILITY MAINT - OCT 21 10/04/21 50 202110 330-53800-11000	*	3,090.00	
	AMENITY MANAGEMENT-OCT 21 11/03/21 52 202111 330-53800-48200 FACILITY MAINT - NOV 21	*	1,250.00	
	11/03/21 52 202111 330-53800-11000	*	3,090.00	
	AMENITY MANAGEMENT-NOV 21 12/06/21 53 202112 330-53800-48200 FACILITY MAIN - DEC 21	*	1,250.00	
	12/06/21 53 202112 330-53800-11000 AMENITY MANAGEMENT-DEC 21	*	3,090.00	
	CALM		13,020.00 000412	
12/20/21 00021	11/10/21 332-4988 202111 320-53800-47600	*	545.42	
	3 SIGNS - POOL RULES FASTSIGNS		545.42 000413	
12/20/21 99999	12/20/21 VOID 202112 000-00000-00000	С	.00	
	******INVALID VENDOR NU	MBER****	.00 000414	
12/20/21 00002	9/30/21 196 202109 330-53800-48200	*	160.00	
	EMERGENCY GATE REPAIR 9/30/21 197 202109 330-53800-48200	*	200.00	
	GARAGE SIGNS INSTALL 11/01/21 200 202111 310-51300-34000	*	3,094.33	
	MANAGEMENT FEES - NOV 21 11/01/21 200 202111 310-51300-35200	*	100.00	
	WEBSITE MANAGEMENT-NOV 21 11/01/21 200 202111 310-51300-35100	*	150.00	
	INFORMATION TECH - NOV 21 11/01/21 200 202111 310-51300-31300	*	833.33	
	DISSEMINATION SVCS-NOV 21 11/01/21 200 202111 310-51300-51000 OFFICE SUPPLIES	*	.21	
	11/01/21 200 202111 310-51300-42000 POSTAGE	*	3.33	

TQUA TOHOQUA CDD KCOSTA

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 12/29/21
\*\*\* CHECK DATES 11/24/2021 - 12/28/2021 \*\*\* TOHOOUA - GENERAL FUND

*** CHECK DATES 11/24/2021 - 12/28/2021 *** T	OHOQUA - GENERAL FUND ANK A GENERAL FUND			
CHECK VEND#INVOICE EXPENSED TO DATE DATE INVOICE YRMO DPT ACCT#	VENDOR NAME SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
11/01/21 200 202111 310-51300- COPIES	42500	*	54.45	
11/01/21 201 202111 320-53800- FIELD MANAGEMENT - NOV 21		*	1,716.67	
11/01/21 201 202111 320-53800- GENERAL REPAIRS		*	537.73	
11/01/21 201 20211 330-53800- SPECIAL EVENTS	48000	*	202.49	
12/01/21 203 202112 310-51300- MANAGEMENT FEES - DEC 21	34000	*	3,094.33	
12/01/21 203 202112 310-51300- WEBSITE MANAGEMENT-DEC 21	35200	*	100.00	
12/01/21 203 202112 310-51300- INFORMATION TECH - DEC 21	35100	*	150.00	
12/01/21 203 202112 310-51300- DISSEMINATION SVCS-DEC 21	31300	*	833.33	
12/01/21 203 202112 310-51300- OFFICE SUPPLIES	51000	*	15.39	
12/01/21 203 202112 310-51300- POSTAGE	42000	*	6.89	
12/01/21 203 202112 310-51300- COPIES	42500	*	337.05	
12/01/21 204 202112 320-53800- FIELD MANAGEMENT - DEC 21	12000	*	1,716.67	
12/01/21 204 202112 330-53800-	48000	*	1,548.20	
	GOVERNMENTAL MANAGEMENT SERVICES			14,854.40 000415
12/20/21 00018 12/02/21 3475 202111 320-53800- LIGHTING REPAIR/MONUMENT	47800	*	215.00	
	HERITAGE SERVICE SOLUTIONS			215.00 000416
12/20/21 00004 10/21/21 99693 202109 310-51300- ATTND MTG/PREP/CONVEY/RVW	31100	*	2,747.40	
11/22/21 99983 202110 310-51300-	31500	*	1,328.65	
	LATHAM, LUNA, EDEN & BEAUDINE,LLP			4,076.05 000417
12/20/21 00006 10/27/21 17-188(4 202109 310-51300- FNGINFER SERVICES-SED 21	31100	*	53.20	
12/20/21 00023 11/23/21 547123 202111 320-53800-	POULOS & BENNETT, LLC			53.20 000418
12/20/21 00023 11/23/21 547123 202111 320-53800- PEST CONTROL - NOV 21	47100	*	65.00	
	PRO-STAFF TERMITE & PEST CONTROL			65.00 000419

PAGE 2

TQUA TOHOQUA CDD KCOSTA

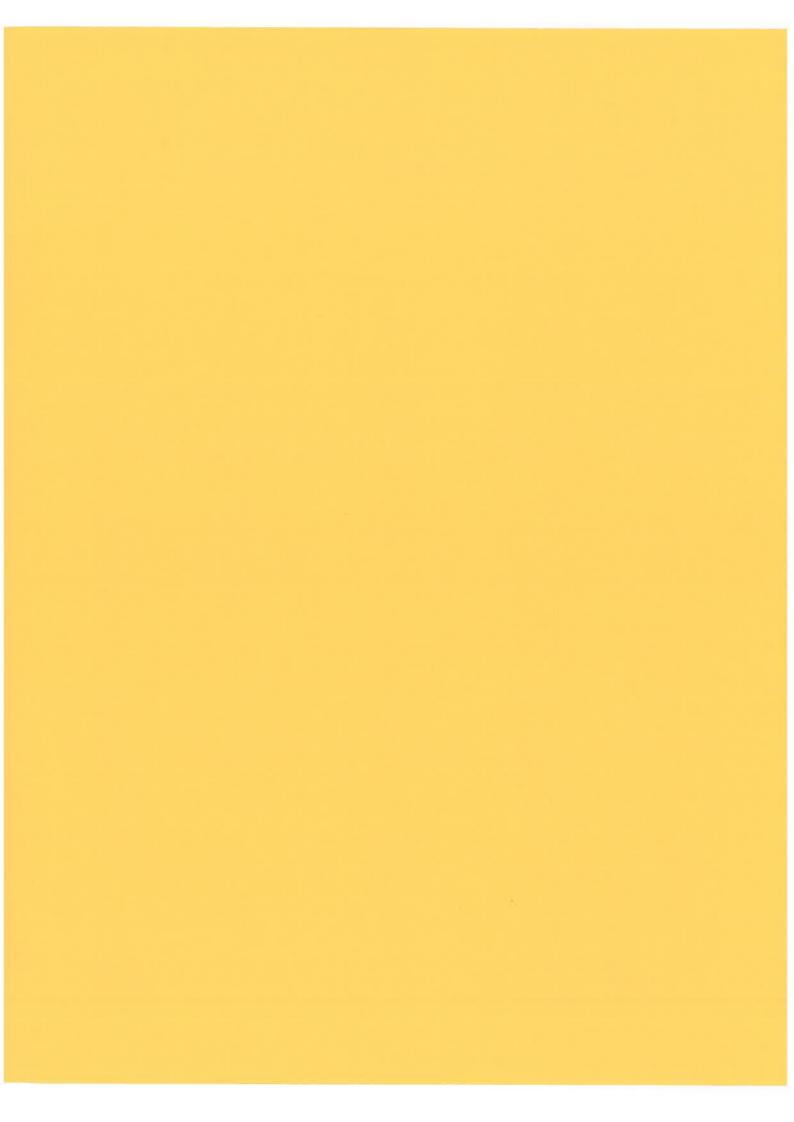
AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 12/29/21 PAGE 3
\*\*\* CHECK DATES 11/24/2021 - 12/28/2021 \*\*\* TOHOOUA - GENERAL FUND

*** CHECK DATES	11/24/2021 - 12/28/2021 *** TOHOQUA BANK A	- GENERAL FUND GENERAL FUND			
	INVOICEEXPENSED TO DATE INVOICE YRMO DPT ACCT# SUB S	VENDOR NAME UBCLASS	STATUS	AMOUNT	CHECK
12/20/21 00024	11/01/21 6944 202111 320-53800-47200		*	1,735.00	
	POOL MAINTENANCE - NOV 21 11/29/21 7012 202112 320-53800-47200		*	1,735.00	
	POOL MAINTENANCE - DEC 21  ROBE	RTS POOL SRVC AND REPAIR INC			3,470.00 000420
12/20/21 00026	11/08/21 375686 202111 330-53800-53000		*	248.00	
	SULFURIC ACID 11/08/21 375813 202111 330-53800-53000		*	807.00	
	BULK BLEACH 12/09/21 377062 202112 330-53800-53000		*	227.00	
	CHLORINE FEEDER REPAIR SPIE	S POOL, LLC			1,282.00 000421
12/20/21 00052	9/01/21 1190 202109 320-53800-46300		*	450.00	
	POND MAINT/ANALYSIS TEST 11/01/21 1231 202111 320-53800-46300		*	450.00	
	POND MAINT/ANALYSIS TEST SUNS	HINE LAND MANAGEMENT CORP.			900.00 000422
12/20/21 00033	11/01/21 ULS-2112 202111 320-53800-46200			5,943.33	
	LANDSCAPE PH1/POND-NOV 21 11/01/21 ULS-2115 202111 320-53800-46200		*	3,668.33	
	LANDSCAPE CROSS PRA-NOV21 11/01/21 ULS-2132 202111 320-53800-46200		*	1,166.67	
	LANDSCAPE AMEN POND-NOV21 11/01/21 ULS-2132 202111 320-53800-46200		*	1,743.75	
	TOHOQUA AMENITY - NOV 21 11/01/21 ULS-2132 202111 320-53800-46200		*	700.00	
	LANDSCAPE ADD POND-NOV 21 12/01/21 ULS-2273 202112 320-53800-46200		*	5,943.33	
	LANDSCAPE PH1/POND-DEC 21 12/01/21 ULS-2273 202112 320-53800-46200		*	3,668.33	
	LANDSCAPE CROSS PRA-DEC21 12/01/21 ULS-2320 202112 320-53800-46200		*	1,166.67	
	LANDSCAPE AMEN POND-DEC21 12/01/21 ULS-2320 202112 320-53800-46200		*	1,743.75	
	TOHOQUA AMENITY - DEC 21 12/01/21 ULS-2320 202112 320-53800-46200		*	700.00	
	LANDSCAPE ADD POND-DEC 21 UNIT	ED LAND SERVICES			26,444.16 000423
12/20/21 00039	11/18/21 22533393 202111 330-53800-48100			20.38	
	MONTHLY WALL CALENDAR	MASON CO.INC			20.38 000424

TQUA TOHOQUA CDD KCOSTA

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTE *** CHECK DATES 11/24/2021 - 12/28/2021 *** TOHOQUA - GENERAL FUND BANK A GENERAL FUND	R CHECK REGISTER	RUN 12/29/21	PAGE 4
CHECK VEND#INVOICEEXPENSED TO VENDOR NAME DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
12/20/21 00032 11/02/21 21-4352 202110 320-53800-46700	*	2,080.00	
JANITORIAL SVC - OCT 21 12/10/21 21-4747 202111 320-53800-46700	*	2,400.00	
JANITORIAL SVC - NOV 21 WESTWOOD INTERIOR CLEANING INC	·.		4,480.00 000425
12/27/21 00010 12/27/21 12272021 202112 300-20700-10000	*	1,003.95	
FY21 EXCESS FUNDS 12/27/21 12272021 202112 300-20700-10000	*	120,398.47	
FY22 DEBT ASSESS SER18 12/27/21 12272021 202112 300-20700-10000	*	126,801.72	
FY22 DEBT ASSESS S20 P2 12/27/21 12272021 202112 300-20700-10000	*	75,350.41	
FY22 DRCT ASSESS S20 P4/5 TOHOQUA CDD C/O USBANK		3	23,554.55 000426
TOTAL FOR B	BANK A	399,665.15	
TOTAL FOR R	EGISTER	399,665.15	

TQUA TOHOQUA CDD KCOSTA



# Tohoqua Community Development District

# **Summary of Operating Checks**

December 29, 2021 to January 26, 2022

Bank	Date	Check No.'s	Amount	
General Fund	1/5/22	427-432	\$	3,694.66
deficial rama	1/14/22	433-436	\$	14,169.90
	1/21/22	437-439	\$	7,865.41
			\$	25,729.97
			\$	25,729.97

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 1/27/22 PAGE 1
\*\*\* CHECK DATES 12/29/2021 - 01/26/2022 \*\*\* TOHOQUA - GENERAL FUND

^^^ CHECK DATES 12/29	9/2021 - 01/26/2022 ^^^	BANK A GENERAL FUND			
CHECK VEND# DATE DAT	INVOICE EXPENSED TO E INVOICE YRMO DPT ACCT#	VENDOR NAME SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
	3/21 3232-498 202111 320-53800	-47600	*	138.56	
	POOL RULES	FASTSIGNS			138.56 000427
1/05/22 00004 12/13	3/21 100168 202111 310-51300 ATTND MTG/PREP TASK LIST	-31500	*	613.10	
		LATHAM, LUNA, EDEN & BEAUDINE, LLP			613.10 000428
	0/21 17-188(4 202111 310-51300 ENGINEER SERVICES-NOV 21	-31100	*	105.00	
	ENGINEER SERVICES-NOV ZI	POULOS & BENNETT, LLC			105.00 000429
1/05/22 00023 12/29	0/21 550555 202112 320-53800 PEST CONTROL - DEC 21	-47100	*	65.00	
	PEST CONTROL - DEC 21	PRO-STAFF TERMITE & PEST CONTROL			65.00 000430
1/05/22 00024 1/01	1/22 7085 202201 320-53800	-47200 2	*	1,735.00	
	FOOL MAINTENANCE - UAN 2	ROBERTS POOL SRVC AND REPAIR INC			1,735.00 000431
1/05/22 00026 12/14	4/21 377345 202112 330-53800 BULK BLEACH	-53000	*	1,038.00	
	DOLK BLEACH	SPIES POOL, LLC			1,038.00 000432
1/14/22 00022 1/05	5/22 54 202201 330-53800 FACILITY MAINT - JAN 22	-48200		1,250.00	
1/05	5/22 54 202201 330-53800	-11000		3,090.00	
		COMMUNITY ASSOCIATION AND LIFESTY	LE		4,340.00 000433
	1/22 206 202201 310-51300 MANAGEMENT FEES - JAN 22	-34000	*	3,094.33	
	./22 206 202201 310-51300 WEBSITE MANAGEMENT-JAN 2	-35200	*	100.00	
	./22 206 202201 310-51300 INFORMATION TECH - JAN 2	-35100	*	150.00	
	./22 206 202201 310-51300 DISSEMINATION SVCS-JAN 2	-31300	*	833.33	
	./22 206 202201 310-51300 OFFICE SUPPLIES		*	.42	
1/01	./22 206 202201 310-51300 POSTAGE	-42000	*	7.42	
1/01	./22 206 202201 310-51300 COPIES	-42500	*	55.65	
	./22 207 202201 320-53800 FIELD MANAGEMENT - JAN 2		*	1,716.67	

TQUA TOHOQUA CDD KCOSTA

AP300R YEAR-TO-DATE ACCOUNTS PA *** CHECK DATES 12/29/2021 - 01/26/2022 *** TOHOQUA - GE BANK A GENER	AYABLE PREPAID/COMPUTER CHECK REGISTER ENERAL FUND RAL FUND	RUN 1/27/22	PAGE 2
CHECK VEND#INVOICEEXPENSED TO DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCL#	VENDOR NAME STATUS	TRUOMA	CHECK
1/01/22 207 202201 320-53800-47800 GENERAL MAINT.MATERIALS	*	662.08	
	NTAL MANAGEMENT SERVICES		6,619.90 000434
1/14/22 00052 12/01/21 1245 202112 320-53800-46300 POND MAINT/ANALYSIS TEST	*	450.00	
1/01/22 1266 202201 320-53800-46300 POND MAINT/ANALYSIS TEST	*	680.00	
	LAND MANAGEMENT CORP.		1,130.00 000435
1/14/22 00032 1/07/22 22-1142 202112 320-53800-46700 JANITORIAL SVC - DEC 21	*	2,080.00	
WESTWOOD	INTERIOR CLEANING INC.		2,080.00 000436
1/21/22 00035	*	3,000.00	
ANNUAL MITIGATION MONITOR  BIO-TECH	CONSULTING INC.		3,000.00 000437
1/21/22 00002 10/01/21 194 202110 320-53800-12000 FIELD MANAGEMENT - OCT 21	*	3,090.00	
10/01/21 194 202110 330-53800-48000 SPECIAL EVENTS - OCT 21	*	908.12	
10/01/21 194 202110 330-53800-48200 HOOVER FENCE - GATE ARMS	*	777.33	
	NTAL MANAGEMENT SERVICES		4,775.45 000438
1/21/22 00039 11/15/21 22517572 202111 320-53800-51200 2 SLIPPERY WHEN WET SIGNS	*	11.98	
1/12/22 22667166 202201 330-53800-49200 FOLD PAPER TOWEL 16PKS	*	77.98	
FOLD PAPER TOWEL 16PKS W.B.MASON	N CO.INC		89.96 000439

TOTAL FOR BANK A 25,729.97
TOTAL FOR REGISTER 25,729.97

TQUA TOHOQUA CDD KCOSTA

# SECTION 2

Community Development District

**Unaudited Financial Reporting** 

December 31, 2021



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1	Balance Sneet
2-3	General Fund
2-3	General Fund
4	Debt Service Fund - Series 2018
5	Debt Service Fund - Series 2021 Phase 2
6	Dobt Sorvice Fund Series 2021 Phase 44/EA
О	Debt Service Fund - Series 2021 Phase 4A/5A
7	Carrital Praisets Fund. Carries 2010
7	Capital Projects Fund - Series 2018
8	Capital Projects Fund - Series 2021 Phase 2
9	Capital Projects Fund - Series 2021 Phase 4A/5A
10-11	Month to Month
12	Long Term Debt Summary
13	Assessment Receipt Schedule
10	Assessment Neceipt schedule

# Tohoqua Community Development District Combined Balance Sheet

December 31, 2021

	General Fund		De	Debt Service Fund		Capital Projects Fund		Totals Governmental Funds	
		Tuna		Tuna		Tunu	dove	initental Lanas	
Assets:		101.061						101061	
Cash	\$	401,264	\$	-	\$	-	\$	401,264	
Investments									
Series 2018									
Reserve	\$	-	\$	69,039	\$	-	\$	69,039	
Revenue	\$	-	\$	139,732	\$	-	\$	139,732	
Construction	\$	-	\$	-	\$	12,649	\$	12,649	
Series 2021 Phase 2									
Reserve	\$	-	\$	72,381	\$	-	\$	72,381	
Revenue	\$	-	\$	126,802	\$	-	\$	126,802	
Capital Interest	\$	-	\$	4	\$	-	\$	4	
Construction	\$	-	\$	-	\$	1,579,459	\$	1,579,459	
Series 2021 Phase 4A/5A									
Reserve	\$	-	\$	75,350	\$	-	\$	75,350	
Revenue	\$	-	\$	75,350	\$	-	\$	75,350	
Capital Interest	\$	-	\$	4	\$	-	\$	4	
Construction	\$	-	\$	-	\$	1,676,706	\$	1,676,706	
Due From General Fund	\$	-	\$	-	\$	241	\$	241	
Due From Other	\$	3,090	\$	-	\$	-	\$	3,090	
Total Assets	\$	404,354	\$	558,662	\$	3,269,055	\$	4,232,071	
Liabilities:									
Accounts Payable	\$	9,437	\$	-	\$	-	\$	9,437	
Due to Capital Projects	\$	241	\$	-	\$	-	\$	241	
Total Liabilities	\$	9,678	\$	-	\$	-	\$	9,678	
Fund Balances:									
Restricted for Debt Service - Series 2018	\$	_	\$	208,770	\$	_	\$	208,770	
Restricted for Debt Service - Series 2021 Phase 2	\$	_	\$	199,187	\$	_	\$	199,187	
Restricted for Debt Service - Series 2021 Phase 4A/5A	\$	_	\$	150,705	\$	_	\$	150,705	
Assigned for Capital Projects - Series 2018	\$	_	\$	130,703	\$	12,649	\$	12,649	
Assigned for Capital Projects - Series 2011 Phase 2	\$	_	\$	_	\$	1,579,700	\$	1,579,700	
Assigned for Capital Projects - Series 2021 Phase 2 Assigned for Capital Projects - Series 2021 Phase 4A/5A	\$ \$	-	\$ \$	-	э \$	1,676,706	\$ \$	1,676,706	
Unassigned	\$	394,676	\$	-	\$	-	\$	394,676	
Total Fund Balances	\$	394,676	\$	558,662	\$	3,269,055	\$	4,222,393	
	ф			•	ф				
Total Liabilities & Fund Balance	\$	404,354	\$	558,662	\$	3,269,055	\$	4,232,07	

# Tohoqua Community Development District

#### **General Fund**

## Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted	Pro	rated Budget		Actual		
	Budget	Thr	ru 12/31/21	Thr	u 12/31/21	7	/ariance
Revenues							
Developer Contributions	\$ 220,146	\$	-	\$	-	\$	-
Assessments - Tax Collector	\$ 387,600	\$	339,504	\$	339,504	\$	-
Assessments - Direct	\$ 668,125	\$	210,912	\$	210,912	\$	-
Special Events Revenue	\$ 12,000	\$	3,000	\$	2,450	\$	(550)
Total Revenues	\$ 1,287,871	\$	553,416	\$	552,866	\$	(550)
<u>Expenditures</u>							
General & Administrative:							
Supervisor Fees	\$ 12,000	\$	3,000	\$	600	\$	2,400
FICA Expense	\$ 918	\$	230	\$	46	\$	184
Engineering	\$ 12,000	\$	3,000	\$	105	\$	2,895
Attorney	\$ 25,000	\$	6,250	\$	1,942	\$	4,308
Annual Audit	\$ 6,600	\$	· <u>-</u>	\$	· -	\$	-
Assessment Administration	\$ 7,500	\$	_	\$	_	\$	-
Arbitrage	\$ 1,350	\$	_	\$	_	\$	-
Dissemination	\$ 10,000	\$	2,500	\$	2,500	\$	0
Trustee Fees	\$ 11,152	\$	1,549	\$	1,549	\$	-
Management Fees	\$ 37,132	\$	9,283	\$	9,283	\$	(0)
Information Technology	\$ 1,800	\$	450	\$	450	\$	
Website Maintenance	\$ 1,200	\$	300	\$	300	\$	-
Telephone	\$ 300	\$	75	\$	-	\$	75
Postage	\$ 1,000	\$	250	\$	24	\$	226
Insurance	\$ 6,000	\$	6,000	\$	5,570	\$	430
Printing & Binding	\$ 3,000	\$	750	\$	490	\$	260
Legal Advertising	\$ 3,800	\$	950	\$	168	\$	782
Other Current Charges	\$ 2,500	\$	625	\$	343	\$	282
Office Supplies	\$ 625	\$	156	\$	31	\$	125
Dues, Licenses & Subscriptions	\$ 175	\$	175	\$	175	\$	-
Total General & Administrative:	\$ 144,052	\$	35,543	\$	23,576	\$	11,967
<u>Maintenance</u>							
Contract Services							
Field Management	\$ 20,600	\$	5,150	\$	5,150	\$	(0)
Amenities Management	\$ 37,080	\$	9,270	\$	9,270	\$	-
Landscape Maintenance	\$ 469,372	\$	117,343	\$	39,666	\$	77,677
Lake Maintenance	\$ 52,440	\$	13,110	\$	900	\$	12,210
Wetland Maintenance	\$ 12,100	\$	3,025	\$	1,600	\$	1,425
Wetland Mitigation Reporting	\$ 9,600	\$	-	\$	-	\$	-
Pool Maintenance	\$ 20,820	\$	5,205	\$	5,205	\$	-
Pest Control	\$ 780	\$	195	\$	195	\$	-
Janitorial Services	\$ 45,000	\$	11,250	\$	6,560	\$	4,690
Subtotal	\$ 667,792	\$	164,548	\$	68,546	\$	96,002

# Tohoqua Community Development District

#### **General Fund**

## Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted		Prorated Budget		Actual			
		Budget		ru 12/31/21	Thr	u 12/31/21		Variance
Danada o Maintanana								
Repairs & Maintenance Landscape Replacement	\$	25,000	\$	6,250	\$		\$	6,250
	\$	3,000	\$	750	\$	-	\$	750
Irrigation Repairs	\$	,				-		
Stormwater Inspections		14,400	\$	3,600	\$	752	\$	3,600
General Repairs & Maintenance	\$	10,000	\$	2,500	\$	753	\$	1,747
Road & Sidewalk Maintenance	\$	3,000	\$	750	\$	-	\$	750
Signage	\$	1,500	\$	375	\$	-	\$	375
Walls - Repair/Cleaning	\$	1,500	\$	375	\$	-	\$	375
Fencing	\$	250	\$	63	\$	-	\$	63
Subtotal	\$	58,650	\$	14,663	\$	753	\$	13,910
Utilities								
Pool - Electric	\$	19,000	\$	4,750	\$	3,168	\$	1,582
Pool - Water	\$	6,500	\$	1,625	\$	1,717	\$	(92)
Electric	\$	5,000	\$	1,250	\$	27	\$	1,223
Water & Sewer	\$	54,500	\$	13,625	\$	5,483	\$	8,142
	\$		\$		\$	7,591	\$	29,909
Streetlights Subtotal	\$ \$	150,000 <b>235,000</b>	\$ \$	37,500 <b>58,750</b>	\$ \$	17,987	\$ \$	40,763
Subtotui	Ψ	233,000	φ	30,730	Ψ	17,707	Ψ	40,703
Amenities								
Property Insurance	\$	25,000	\$	25,000	\$	23,054	\$	1,946
Pool Attendants	\$	12,500	\$	3,125	\$	-	\$	3,125
Security Patrol	\$	30,000	\$	7,500	\$	-	\$	7,500
Pool Repairs & Maintenance	\$	15,000	\$	3,750	\$	3,177	\$	574
Pool Permits	\$	325	\$	-	\$	-	\$	-
Access Cards & Equipment Supplies	\$	2,390	\$	598	\$	-	\$	598
Fire Alarm & Security Monitoring	\$	1,000	\$	250	\$	-	\$	250
Fire Alarm & Security Monitoring Repairs	\$	2,000	\$	500	\$	_	\$	500
Fire Extinguisher Inspections	\$	100	\$	25	\$	_	\$	25
Amenity Signage	\$	2,000	\$	500	\$	708	\$	(208)
Repairs & Maintenance	\$	17,500	\$	4,375	\$	4,687	\$	(312)
Office Supplies	\$	1,500	\$	375	\$	120	\$	255
	\$	5,000	\$	1,250	\$	556	\$	694
Operating Supplies			\$		\$ \$			
Special Events	\$	15,000		3,750		8,094	\$	(4,344)
Termite Bond	\$	300	\$	75	\$	-	\$	75
Holiday Décor	\$ \$	12,500 <b>142,115</b>	\$ <b>\$</b>	51,073	\$ <b>\$</b>	40.206	\$ <b>\$</b>	10.677
Subtotal	,	142,113	J	31,073	<b>.</b>	40,396	<b>.</b>	10,677
<u>Other</u>								
Contingency	\$	25,000	\$	6,250	\$	-	\$	6,250
Subtotal	\$	25,000	\$	6,250	\$	-	\$	6,250
Total Operations & Maintenance	\$	1,128,557	\$	295,283	\$	127,682	\$	167,601
Total Expenditures	\$	1,272,609	\$	330,826	\$	151,258	\$	179,568
Other Financing Sources/(Uses)								
Transfer In/(Out) - Capital Reserve	\$	(15,262)	\$	_	\$	_	\$	_
	<u> </u>	(10,202)						
Total Other Financing Sources (Uses)	\$	(15,262)	\$	-	\$	-	\$	-
Excess Revenues (Expenditures)	\$	0			\$	401,608		
Fund Balance - Beginning	\$	-			\$	(6,932)		
Fund Balance - Ending	\$	0			\$	394,676		
					-	2.2.7,0.7.0		

# **Community Development District**

## **Debt Service Fund - Series 2018**

# Statement of Revenues, Expenditures, and Changes in Fund Balance

	,	Adopted	Pro	Prorated Budget		Actual		
		Budget		Thru 12/31/21		Thru 12/31/21		Variance
Revenues								
Special Assessments	\$	137,458	\$	120,398	\$	120,398	\$	-
Interest Income	\$	-	\$	-	\$	2	\$	2
Total Revenues	\$	137,458	\$	120,398	\$	120,400	\$	2
Expenditures:								
Interest Payment - 11/01	\$	48,948	\$	48,948	\$	48,948	\$	-
Principal Payment - 5/01	\$	40,000	\$	-	\$	-	\$	-
Interest Payment - 5/01	\$	48,948	\$	-	\$	-	\$	-
Total Expenditures	\$	137,895	\$	48,948	\$	48,948	\$	-
Excess Revenues (Expenditures)	\$	(437)			\$	71,452		
Fund Balance - Beginning	\$	67,273			\$	137,318		
Fund Balance - Ending	\$	66,836			\$	208,770		

# **Community Development District**

## Debt Service Fund - Series 2021 Phase 2

# Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted	Pro	Prorated Budget		Actual		
	Budget Thru 12/31/21		u 12/31/21	Thru 12/31/21			Variance
Revenues							
Special Assessments	\$ 144,764	\$	126,802	\$	126,802	\$	-
Interest Income	\$ -	\$	-	\$	1	\$	1
Total Revenues	\$ 144,764	\$	126,802	\$	126,803	\$	1
Expenditures:							
Interest Payment - 11/01	\$ 45,022	\$	45,022	\$	45,022	\$	-
Principal Payment - 5/01	\$ 55,000	\$	-	\$	-	\$	-
Interest Payment - 5/01	\$ 45,022	\$	-	\$	-	\$	-
Total Expenditures	\$ 145,044	\$	45,022	\$	45,022	\$	-
Excess Revenues (Expenditures)	\$ (280)			\$	81,781		
Fund Balance - Beginning	\$ 45,024			\$	117,406		
Fund Balance - Ending	\$ 44,744			\$	199,187		

# **Community Development District**

## Debt Service Fund - Series 2021 Phase 4A/5A

# Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted	Pror	Prorated Budget		Actual		
	Budget		Thru 12/31/21		Thru 12/31/21		Variance
Revenues							
Special Assessments	\$ 150,700	\$	75,350	\$	75,350	\$	-
Interest Income	\$ -	\$	-	\$	1	\$	1
Total Revenues	\$ 150,700	\$	75,350	\$	75,352	\$	1
Expenditures:							
Interest Payment - 11/01	\$ 48,030	\$	48,030	\$	48,030	\$	-
Principal Payment - 5/01	\$ 55,000	\$	-	\$	-	\$	-
Interest Payment - 5/01	\$ 48,030	\$	-	\$	-	\$	-
Total Expenditures	\$ 151,060	\$	48,030	\$	48,030	\$	-
Excess Revenues (Expenditures)	\$ (360)			\$	27,322		
Fund Balance - Beginning	\$ 48,031			\$	123,383		
Fund Balance - Ending	\$ 47,671			\$	150,705		

# **Community Development District**

# Capital Projects Fund - Series 2018

## Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted		Prorated Budget		Ac	tual		
	Buo	lget	Thru 1	2/31/21	Thru 1	2/31/21	Vai	riance
Revenues								
Interest	\$	-	\$	-	\$	0	\$	0
Total Revenues	\$	-	\$	-	\$	0	\$	0
Expenditures:								
Capital Outlay	\$	-	\$	-	\$	-	\$	-
Total Expenditures	\$	-	\$	•	\$	-	\$	-
Excess Revenues (Expenditures)	\$	-			\$	0		
Fund Balance - Beginning	\$	-			\$	12,649		
Fund Balance - Ending	\$	-			\$	12,649		

# **Community Development District**

## Capital Projects Fund - Series 2021 Phase 2

## Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted		Prorat	ed Budget	1	Actual		
	Budget		Thru 12/31/21		Thru 12/31/21		Va	riance
Revenues								
Interest	\$	-	\$	-	\$	20	\$	20
Total Revenues	\$	-	\$	-	\$	20	\$	20
Expenditures:								
Capital Outlay	\$	-	\$	-	\$	-	\$	-
Total Expenditures	\$	-	\$	-	\$		\$	-
Excess Revenues (Expenditures)	\$	-			\$	20		
Fund Balance - Beginning	\$	-			\$	1,579,680		
Fund Balance - Ending	\$	-			\$	1,579,700		

# **Community Development District**

# Capital Projects Fund - Series 2021 Phase 4A/5A

## Statement of Revenues, Expenditures, and Changes in Fund Balance

	Ado	pted	Prorate	d Budget	,	Actual		
	Budget		Thru 12/31/21		Thru 12/31/21		Variance	
Revenues								
Interest	\$	-	\$	-	\$	21	\$	21
Total Revenues	\$	-	\$	-	\$	21	\$	21
Expenditures:								
Capital Outlay	\$	-	\$	-	\$	-	\$	-
Total Expenditures	\$	-	\$	-	\$		\$	-
Excess Revenues (Expenditures)	\$	-			\$	21		
Fund Balance - Beginning	\$	-			\$	1,676,685		
Fund Balance - Ending	\$				\$	1,676,706		

# Community Development District Month to Month

		0ct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Revenues														
Developer Contributions	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Assessments - Tax Collector	\$	- \$	6,196 \$	333,308 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	339,504
Assessments - Direct	\$	88,884 \$	122,028 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	210,912
Special Events Revenue	\$	1,930 \$	500 \$	20 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	2,450
Total Revenues	\$	90,814 \$	128,724 \$	333,328 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	552,866
Expenditures														
General & Administrative:														
Supervisor Fees	\$	- \$	600 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	600
FICA Expense	\$	- \$	46 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	46
Engineering	\$	- \$	105 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	105
Attorney	\$	1,329 \$	613 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	1,942
Annual Audit	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Assessment Administration	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Arbitrage	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Dissemination	\$	833 \$	833 \$	833 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	2,500
Trustee Fees	\$	1,549 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	1,549
Management Fees	\$	3,094 \$	3,094 \$	3,094 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	9,283
Information Technology	\$	150 \$	150 \$	150 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	450
Website Maintenance	\$	100 \$	100 \$	100 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	300
Telephone	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Postage	\$	14 \$	3 \$	7 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	24
Insurance	\$	5,570 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	5,570
Printing & Binding	\$	99 \$	54 \$	337 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	490
Legal Advertising	\$	168 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	168
Other Current Charges	\$	176 \$	129 \$	39 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	343
Office Supplies	\$	16 \$	0 \$	15 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	31
Dues, Licenses & Subscriptions	\$	175 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	175
Total General & Administrative:	\$	13,272 \$	5,728 \$	4,576 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	23,576
Maintenance.														
Contract Services														
Field Management	\$	1,717 \$	1,717 \$	1,717 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	5,150
Amenities Management	\$	3,090 \$	3,090 \$	3,090 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	9,270
Landscape Maintenance	\$	13,222 \$	13,222 \$	13,222 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	39,666
Lake Maintenance	\$	- \$	450 \$	450 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	900
Wetland Maintenance	\$	- \$	1,600 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	1,600
Wetland Mitigation Reporting	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Pool Maintenance	\$	1,735 \$	1,735 \$	1,735 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	5,205
Pest Control	\$	65 \$	65 \$	65 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	19
Janitorial Services	\$	2,080 \$	2,400 \$	2,080 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	6,560
Subtotal	S	21,909 \$	24,279 \$	22,359 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	68,546

# Community Development District Month to Month

		0ct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Repairs & Maintenance	\$						- \$			- \$				
Landscape Replacement		- \$	- \$	- \$	- \$	- \$		- \$	- \$		- \$	- \$	- \$	
Irrigation Repairs	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Stormwater Inspections	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
General Repairs & Maintenance	\$	- \$	753 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	75
Road & Sidewalk Maintenance	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Signage	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Walls - Repair/Cleaning	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Fencing	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Subtotal	\$	- \$	753 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	75.
<u>Iltilities</u>														
Pool - Electric	\$	- \$	1,599 \$	1,569 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	3,168
Pool - Water	\$	623 \$	467 \$	628 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	1,71
Electric	\$	- \$	14 \$	13 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	27
Water & Sewer	\$	2,737 \$	724 \$	2,023 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	5,483
Streetlights	\$	- \$	3,415 \$	4,176 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	7,591
Subtotal	\$	3,360 \$	6,218 \$	8,409 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	17,98
Amenities														
Property Insurance	\$	23,054 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	23,054
Pool Attendants	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Security Patrol	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Pool Repairs & Maintenance	\$	857 \$	1,055 \$	1,265 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	3,177
Pool Permits	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Access Cards & Equipment Supplies	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Fire Alarm & Security Monitoring	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Fire Alarm & Security Monitoring Repairs	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Fire Extinguisher Inspections	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Amenity Signage	\$	12 \$	696 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	708
Repairs & Maintenance	\$	2,187 \$	1,250 \$	1,250 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	4,687
Office Supplies	\$	100 \$	20 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	120
Operating Supplies	\$	556 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	556
Special Events	\$	1,258 \$	202 \$	6,633 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	8,094
Termite Bond	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Holiday Décor	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Subtotal	\$	28,024 \$	3,224 \$	9,148 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	40,390
Other.														
Contingency	\$	- s	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- s	- \$	- \$	
Subtotal	s	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Total Operations & Maintenance	\$	53,293 \$	34,474 \$	39,916 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	127,682
Total Expenditures	\$	66,565 \$	40,202 \$	44,491 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	151,258
Other Financing Sources / (Uses)														
Transfer In/(Out) - Capital Reserve	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Total Other Financing Sources (Uses)	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Excess Revenues (Expenditures)	\$	24,249 \$	88,522 \$	288,837 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	401,608

## **Community Development District**

#### **Long Term Debt Report**

#### **SERIES 2018, SPECIAL ASSESSMENT REVENUE BONDS**

INTEREST RATES: 4.7%,4.8% MATURITY DATE: 5/1/2048

RESERVE FUND DEFINITION 50% OF MAXIMUM ANNUAL DEBT SERVICE

RESERVE FUND REQUIREMENT \$69,039
RESERVE FUND BALANCE \$69,039

BONDS OUTSTANDING - 2/8/18 \$2,165,000
LESS: PRINCIPAL PAYMENT - 5/1/19 (\$35,000)
LESS: PRINCIPAL PAYMENT - 5/1/20 (\$35,000)
LESS: PRINCIPAL PAYMENT - 5/1/21 (\$35,000)
CURRENT BONDS OUTSTANDING \$2,060,000

#### **SERIES 2020 PHASE 2, SPECIAL ASSESSMENT REVENUE BONDS**

INTEREST RATES: 2.375%, 2.875%, 3.375%, 4.000%

MATURITY DATE: 5/1/2051

RESERVE FUND DEFINITION 50% OF MAXIMUM ANNUAL DEBT SERVICE

RESERVE FUND REQUIREMENT \$72,381
RESERVE FUND BALANCE \$72,381

BONDS OUTSTANDING - 3/5/21 \$2,580,000

CURRENT BONDS OUTSTANDING \$2,580,000

#### SERIES 2020 PHASE 4A/5A, SPECIAL ASSESSMENT REVENUE BONDS

INTEREST RATES: 2.500%, 3.125%, 3.600%, 4.000%%

MATURITY DATE: 5/1/2051

RESERVE FUND DEFINITION 50% OF MAXIMUM ANNUAL DEBT SERVICE

RESERVE FUND REQUIREMENT \$75,350
RESERVE FUND BALANCE \$75,350

BONDS OUTSTANDING - 3/19/21 \$2,660,000

CURRENT BONDS OUTSTANDING \$2,660,000

## COMMUNITY DEVELOPMENT DISTRICT

#### Special Assessment Receipts Fiscal Year 2022

 Gross Assessments
 \$ 412,340.00
 \$ 146,228.39
 \$ 154,005.37
 \$ 712,573.76

 Net Assessments
 \$ 387,599.60
 \$ 137,454.69
 \$ 144,765.05
 \$ 669,819.33

ON ROLL ASSESSMENTS

							57.87%	20.52%	21.61%	100.00%
								Series 2018 Debt	Series 2021 - LN	
Date	Distribution	Gross Amount	Discount/Penalty	Commission	Interest	Net Receipts	General Fund	Service	Ph2	Total
11/22/21	ACH	\$11.380.76	(\$455.24)	(\$218.51)	\$0.00	\$10.707.01	\$6.195.75	\$2,197.20	\$2.314.06	\$10,707.01
12/08/21	ACH	\$561,941.86	(\$22,477.95)	(\$10,789.28)	\$0.00	\$528,674.63	\$305,924,39	\$108.490.16	\$114.260.08	\$528,674.63
12/22/21	ACH	\$50,300.23	(\$2,012.06)	(\$965.76)	\$0.00	\$47,322.41	\$27,383.72	\$9,711.11	\$10,227.58	\$47,322.41
			,			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL	\$ 623,622.85	\$ (24,945.25)	\$ (11,973.55)	\$ -	\$ 586,704.05	\$ 339,503.86	\$ 120,398.47	\$ 126,801.72	\$ 586,704.05

88%	Net Percent Collected
\$ 83,115.28	Balance Remaining to Collect

#### DIRECT BILL ASSESSMENTS

Tohoqua Developmen 2022-01	t Group, LLC		Net	Assessments	\$88,883.78	\$88,883.78
Date	Due	Check		Net	Amount	General
Received	Date	Number		Assessed	Received	Fund
10/4/21	10/1/21	Wire	,	\$88,883.78	\$88,883.78	\$88,883.78
			\$	88,883.78	\$ 88,883.78	\$ 88,883.78

Pulte Home Company, L 2022-02	LC		Net Assessments	\$394,756.77	\$244,055.96	\$150,700.81
Date	Due	Check	Net	Amount	General	Series 2021-PT
Received	Date	Number	Assessed	Received	Fund	Ph4/5 Debt Service
11/22/21	12/1/21	95008502	\$197,378.39	\$197,378.39	\$122,027.98	\$75,350.41
	2/1/22		\$98,689.19			
	5/1/22		\$98,689.19			
			\$ 394,756.77	\$ 197,378.39	\$ 122,027.98	\$ 75,350.41

Lennar Homes, LLC 2022-03			Net Assessments	\$335,185.20	\$335,185.20
Date	Due	Check	Net	Amount	General
Received	Date	Number	Assessed	Received	Fund
	11/1/21		\$167,592.60		
	2/1/22		\$83,796.30		
	5/1/22		\$83,796.30		
			\$ 335,185.20	\$ -	\$ -

# SECTION 3

# TOHOQUA

TOHOQUA RESIDENTS CLUB

# MCINTHIAM REPORT

**FEBRUARY 1, 2021** 

# November & December 2021 and January 2022:

# RESIDENTS CLUB

## **FACILITY REPORT:**

- The facilities are up and running smoothly.
- We continue to issue access cards and giving new homeowners the welcome package and orientation.
- Maintenance is performed weekly.
- Homeowners are requesting an additional bike rack by the main entrance kids park (school bus stop).
- New plant material has been installed in front of the Clubhouse.
- Duck Weed in the back pond was treated.

# November Events Recap:

- \* Movie Night Feature Movie: The Polar Express. 30+ residents participated from the event. ChiPhi Food Truck sold 35 orders.
- \* Food Truck Social: Chikiz Empanaditas sold 31 orders.
- \* Holiday Drive through Friday, December 3rd.

# December Events Recap:

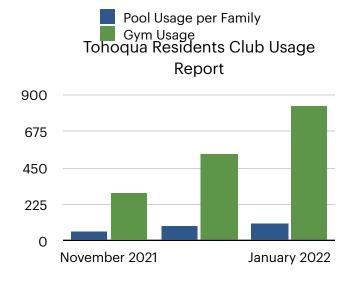
- \* Holiday Party 61 residents participated in the event. Event was held on the pool deck and included a welcome photo booth, open wine & beer bar, passed hors d'oeuvres, buffet dinner, live music and gift card raffles.
  - \* Food Truck Social: Liberty Road BBQ sold 21 orders.
- \* **Holiday Drive**: Homeowners donated items for Help Now of Osceola, a shelter for women and children victims of domestic violence.

# January Events Recap:

\* Food Truck Social: Fully Loaded Food Truck sold 15 orders.

# Special Events scheduled for February:

- \* Blast of Love Thursday, February 10th
- \* Food Truck Social: Tuesday, February 15th



# Movie Night Under the Stars (November 2021)











# Holiday Party (December 2021)













Holiday Drive (December 2021)



